



GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Susan Brooks, Clerk to the Council
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info@grappenhallandthelwallpc.org.uk

13th October 2016

Dear Councillor

A meeting of the COUNCIL will be held at the Council Offices, Bellhouse Lane, Grappenhall, on **Thursday 20th October at 7.30 p.m.** at which your presence is requested.

Yours sincerely

A handwritten signature in black ink that reads 'Susan Brooks'.

Clerk to the Council

A G E N D A

1. **Apologies for Absence**
2. **Dispensation Requests**
To consider any additional dispensation requests.
3. **Disclosures of Pecuniary Interests**
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.
4. **Minutes**
To approve as a correct record the minutes of the Parish Council Meeting on 15th September and to receive the minutes of the Planning Committee meeting held on 6th October.
5. **Proposed Development at Grappenhall Heys – Delyse Bailey**
Delyse Bailey, Senior Area Manager (Cheshire and Warrington), Homes and Communities Agency (HCA), will present information regarding the new development proposals at Grappenhall Heys. A Development Statement has been issued by the HCA regarding the proposed development of up to 400 new homes Grappenhall Heys in Autumn 2016.

Concerns have been raised regarding the lack of infrastructure, shops and facilities, traffic issues (particularly in relation to the additional development in Appleton), parking outside Grappenhall Heys Walled Garden, the need for a pedestrian crossing for schoolchildren on Witherwin Avenue, provision of green buffer zones, preserving rights of way and access to schools.

A public meeting is being held at Appleton Parish Hall on Tuesday 25th October at 7.00 p.m.
6. **PCSO Victoria Davies**
PCSO Victoria Davies will present an update on local policing issues.

7. **Correspondence Warrington Borough Council (WBC)**

The following correspondence has been received from Warrington Borough Council and copies are available from the Clerk:

- a) Notification of the relocation of the GP Out of Hours service to Bath Street Health and Wellbeing from 5th October 2016.

8. **Correspondence Miscellaneous**

The following correspondence has been received from a variety of sources and copies are available from the Clerk:

- a) SLCC – Notification of the Government consultation on proposals for referendum principles to be applied to Parish Councils in respect of future council tax increases. The proposals set out in the 2016/17 consultation only cover the larger councils (around 120 of the 8,800 local Councils in England with precepts of over £500,000).
- b) Cheshire Community Action – Notice of the AGM on 3rd November 2016.
- c) Cheshire Pension Fund – Contributions Policy September 2016, Employer Consultation, consultation period ends on 30th October 2016.
- d) Invitation to the meeting with the Police and Crime Commissioner for Parish Council representatives on 27th October 2016.
- e) Keep Britain Tidy – details of trial run of the Bin It For Good initiative which encourages residents to put litter in local bins to raise money for charity.

9. **Information for Noting**

- a) We won the 2016 Community Pride Competition in the category of large villages (population 5001 – 10,000).
- b) A meeting of the Parks and Open Spaces Committee was held on 20th September.
- c) A meeting of the Grappenhall Heys Estate Committee was held on 12th September.
- d) Extensive environmental improvement works have been carried out on the Parish Council owned land at Grappenhall Heys following a detailed review of the current maintenance contract and meetings with representatives from The Environment Partnership (TEP). More comprehensive annual maintenance will be carried out in future to ensure that the land is maintained to a higher standard.
- e) A new Community Outreach Officer has been employed for Grappenhall Heys Walled Garden. Mrs Kate Fitch, who previously worked for many years at Walton Lea Walled Garden, will start on Tuesday 18th October.
- f) Martin Stuart, the Parish Warden, has agreed to attend the Community Pride Awards Ceremony on 13th October.
- g) The Community Litter Picking event, organised by the Parish Warden on 8th October, was attended by 8 residents and 21 bags of litter were collected.
- h) Repairs will be carried out as soon as possible to some of the play equipment and play surfaces at Diamond Park and Jubilee Park.
- i) Replacement picnic bench seats will be installed at Jubilee Park, at a cost of £210.00 + VAT, as the seats had deteriorated and rotted badly.

10. **External Audit**

The External Audit by BDO LLP Auditors has now been concluded, and the following matters were raised for action:

- a) The Risk Assessment needs to be reviewed annually (last review/approval was February 2015)
- b) Minor error on the annual return (signature and minute reference missing)
- c) The Minutes were submitted and some of the pages were not initialled by the person signing the minutes (i.e. different Chairmen).

All the above will be actioned for the 2017/18 Audit.

11. **Parish Council Communications**

Councillor Hasan Kazi and Ryan Bate would like to discuss ways in which public relations could be improved within the parishes to raise the profile of the Parish Council.

12. Funding Arrangement for PCSO's

A meeting of the South Warrington Parishes took place on 10th October to discuss the level of provision of PCSO's in South Warrington and the current funding arrangements. It was **resolved that** Councillor Ian Marks would draft a letter to the Police and Crime Commissioner to express the concerns raised and a response has been requested by the end of November.

13. Environmental Maintenance – Partnership Working

To be led by Councillor Mike Biggin. A meeting of the South Warrington Parishes took place on 10th October to discuss concerns regarding the reduction in the provision of environmental maintenance services from Warrington Borough Council and to look at ways in which parishes could work in partnership with both each other and the Borough Council to improve the service provided. Warrington Borough Council have a wealth of equipment available but a shortage of staff to use it. They are, however, very willing to lend equipment to parish council employees and provide training and resources so the service provided by WBC can be supplemented.

Lymm Parish Council has circulated a simple questionnaire to collate information regarding the current environmental maintenance staffing levels and the nature of local environmental needs.

14. Parish Plan

The RFO has received a quotation from Kirkwells Planning Consultants, for providing a support package for the production of a Neighbourhood Plan for Grappenhall and Thelwall. A further 4 North West based Planning Consultants have been approached for a comparable quotation, however, only Caulmerts Ltd have responded. The RFO will present both options.

15. Planting of Oak Trees to Commemorate the Queen's 90th Birthday

In July it was resolved that two oak trees would be purchased, one to be planted on Thelwall Village Green and one on Grappenhall Heys Village Green. Would any Councillors like to be involved in planting the trees? A location for planting the tree in Thelwall has already been discussed with representatives of All Saints Church but a decision will need to be made on the location for the tree in Grappenhall Heys. For discussion.

16. Requests for Financial Assistance

The following request for financial assistance is to be considered:
British Legion (Grappenhall and Thelwall) Club – Request for a grant towards the cost of putting on the Remembrance Day celebrations at the Club. Costs for the 2016 event have been estimated in excess of £1100.00. Letter attached.

17. Accounts for Payment

Schedule of Accounts for Payment to be tabled.

18. Expenditure to Date

The RFO will present the expenditure to date against the budget up to October 2016.

19. Consideration of Planning Applications

To consider any planning applications which require an immediate decision.

POLICE COMMUNITY SUPPORT OFFICERS (PCSOs)

For the 3 years commencing 1 April 2013, the annual contribution required for each PCSO was £11,800. Cheshire Constabulary wish to extend the arrangement in the South Warrington area for 1 year with each of the 9 PCSOs costing £11,918.

Calculations based on provision of 9 PCSOs for 2016/17 on Band D Properties for 2016/17.

PARISH	NO OF BAND D EQUIVALENT PROPS 2016/17	Team of 9 PCSOs Charge 2016/17	
		Amount from each PC at £11,918 per PCSO	Cost per Band D prop to cover £
Appleton	5,043	£31,697.76	6.29
Grappenhall & Thelwall	3,940	£24,764.86	6.29
Lymm	5,550	£34,884.51	6.29
Stockton Heath	<u>2,532</u>	<u>£15,914.88</u>	6.29
	17,065	£107,262.00	

5, Mayfield Road
Grappenhall
Warrington
WA4 2NP
14th September 2016

Ladies and Gentlemen of the Parish Council,

You may recall in 2012, we made a request for financial assistance to help us with the cost of putting on the Remembrance day celebrations at Grappenhall and Thelwall Royal British Legion, and you responded with a generous donation of £500.

The cost of the event this year will be in excess of £1100; a sum we can ill afford, but we feel obligated to continue with this important annual event (as I am sure you do).

Our Remembrance day co-ordinator, Dan Johnson, has prepared a projection of the cost that will be incurred in putting on this years event, and so the Legion would like to ask the Parish Council again to consider some financial assistance.

I have attached a copy of Dans costing which includes his contact number should you require any further details, and I would ask you to direct any reply to:

The Secretary,
Grappenhall and Thelwall Royal British Legion
Stockport Road
Thelwall
Warrington. WA4 2TB

Thanks and best regards,



Dave Hansford.
Branch Chairman, G.T.R.B.L.